

2017 – 2018
Southwest Plains Regional Service Center
Adult Diploma Completion Program
Community Learning Center
Handbook

Welcome to the Southwest Plains Regional Service Center (SWPRSC) Adult Diploma Completion Program (ADCP) Community Learning Center (CLC) Virtual School. SWPRSC CLC provides meaningful learning experiences by incorporating cutting edge technology with sound teaching practices. Our teachers and staff take great pride in joining you in this educational experience. The virtual school is here to meet your educational needs and help you become academically successful. The information in this handbook has been prepared to acquaint students and members of the community with most of the organization and policies of SWPRSC CLC. During the school year, this handbook may be supplemented or revised, as needed by official bulletin or notices. Please report errors, omissions, or passages, which might need clarification, or suggestions to the Coordinator. Each student is responsible for being familiar and aware of the contents of this handbook so that their actions conform to the philosophy of the virtual school.

TABLE OF CONTENTS

SWPRSC CLC / District Administration	2
PROGRAM REQUIREMENTS.....	2
FEES	3
TECHNOLOGY/ORIENTATION SESSIONS.....	3
ATTENDANCE POLICY	3
GUIDANCE & COUNSELING SERVICES	4
CHEATING/PLAGIARISM	4
CLASSIFICATION OF STUDENTS.....	4
GRANTING CREDIT FOR INCOMING STUDENTS.....	5

FINAL EXAMS..... 5

DROPPING/ADDING AN ONLINE COURSE 5

ACCESS TO STUDENT GRADES..... 5

CREDIT RECOVERY SERVICES..... 5

SKILLS ENHANCEMENT SERVICES 6

STUDENT ENRICHMENT SERVICES 6

STUDENT DRESS POLICY 6

TECHNOLOGY SUPPORT..... 6

TOBACCO/DRUGS/WEAPONS 7

SPECIAL EDUCATION..... 7

ELIGIBILITY FOR STUDENTS ATTENDING VIRTUAL SCHOOLS..... 7

AMERICANS WITH DISABILITIES ACT NOTIFICATION..... 8

NON-DISCRIMINATION STATEMENT 9

SWPRSC CLC PARENT CONTRACT..... 11

Rules for Technology and Internet Use – SWPRSC CLC 11

SWPRSC CLC STUDENT CONTRACT..... 14

Rules for Technology and Internet Use – SWPRSC CLC 14

Attachments: 2015-16 Dodge City High School Calendar is attached to the back of the handbook.

CLC Staff

Director – Bill Losey

Coordinator -Pam Gleason

Para – Diana Ortega

Counselor – Tara Salmans

HS Principal - Jacque Feist

Superintendent –Fred Dierksen

PROGRAM REQUIREMENTS

Students who attend SWPRSC CLC must complete the following program requirements.

1. A transcript from the school most recently attended.
2. Students, must have read and signed the Student contract.
3. Students must attend the required SWPRSC CLC training sessions pertaining to Self-Regulated Learning, access to curriculum, student communication, and access to the virtual classroom portal. These sessions must be attended in person.
4. Attendance in person for Comprehensive Evaluations is mandatory.

FEES

For students checking out a SWPRSC laptop, a computer fee of \$50 must be paid for each student at the time of enrollment. Students may be financially responsible for damage to the SWPRSC CLC computer. SWPRSC CLC laptops are provided as an educational tool for SWPRSC CLC students. Any student not progressing through daily work may lose the privilege of using a school laptop.

Students enrolling as a credit recovery student will pay a \$125.00 fee that will give them access up to 3 credit recovery courses each semester.

Student enrolling in skills enhancement services will be charged \$125.00 for access up to three courses. An additional charge of \$175.00 teacher fee will be charged for each course each semester.

Students enrolling in enrichment services will pay \$125.00 fee for access up to three courses. An additional \$175.00 teacher fee will be charged for each career exploration course each semester for each course. Or, an additional \$195.00 will be charged to students accessing Advanced Placement (AP) courses each semester for each course.

TECHNOLOGY/ORIENTATION SESSIONS

Once enrolled, the student are required to attend an orientation session on site to learn hands-on usage of the virtual technology necessary to access the online curriculum, school network, and virtual classrooms. These sessions will be held during enrollment.

ATTENDANCE POLICY

Research shows that students receive the best virtual education through consistent access of online course materials and regular communication with the teacher. Students are required to work at their

classes on a daily basis. Regularly accessing course work promotes good study habits and enhances the learning process. SWPRSC CLC Coordinators are required to supervise student progress on course work daily. All SWPRSC CLC students are expected to access coursework on a consistent basis. Attendance is determined by work completed. Failure to access the online course materials, or to communicate with the supervising teacher once a week will result in the student being placed on academic suspension whereby they will not have access to their courses.

To get off of academic suspension the SWPRSC CLC Coordinator will counsel the student in:

- i. Development of an individual student study schedule
- ii. Time management assistance for the student
- iii. Online peer tutoring

Should the counseling provide evidence that the student is making academic gains and is working to improve his or her grades, then the school may determine which interventions the student is required to continue using.

Should the follow up counseling show no improvement in the academic effort and/or success of the student, the director of the CLC can move to Step 4 of the Academic Probation Process.

Should the director not be able to successfully elicit a response from the student and/or parents concerning the Step 1 process, the CLC has no alternative but to proceed to Step 4 of the Academic Probation Process. Recommendation to remove student from the virtual CLC .

GUIDANCE & COUNSELING SERVICES

Services provided by the counselor at Dodge City High School covers the areas of Personal Counseling, Educational & Academic Guidance, Educational Planning and Informational Services.

PERSONAL COUNSELING: Students facing issues with being successful in their academic experience, those dealing with personal issues in their life or those who just need someone to discuss issues of concern may be referred to area mental health agencies by the CLC coordinator with the students permission.

Students, with the help of the SWPRSC CLC staff, select courses to meet USD #443--21 credit graduation requirements, State of Kansas graduation requirements or courses to meet the qualified admission requirements of the Kansas Regent universities.

CHEATING/PLAGIARISM

Students engaging in unethical academic practices (copying, cheating, and turning in work that is not the student's own) will face disciplinary action. Consequences will depend upon the severity of the incident,

and/or the number of offenses of this type on the part of the student. At a minimum, the student will be required to resubmit the assignment in question and will receive a 0 for that assignment.

CLASSIFICATION OF STUDENTS

High school students will be classified as freshmen, sophomores, juniors, and seniors. A student must have passed a minimum of 5 credits to be classified as a sophomore, 10 credits to be a junior, and 16 credits to be a senior. The school registrar will determine student classification on a case-by-case basis. Official transcripts will be used to determine classification placement.

GRANTING CREDIT FOR INCOMING STUDENTS

Students must provide an official transcript from the school last attended upon enrollment. Home school students must provide a transcript of courses completed within the home school setting. It is the goal of SWPRSC CLC to place the student in the most appropriate academic setting in terms of course selection.

FINAL EXAMS

As per the requirements set by the Kansas State Department of Education for online learning, SWPRSC CLC students are required to attend proctored final exams at the end of each course.

Expulsion

After repeated violations, attempts to correct misbehavior fail, or in extreme serious situations, a student may be expelled from school. In these cases the student receives no credit for the year in which the expulsion occurs. Like a suspension, the student is not permitted to be online or on school grounds during the period of the expulsion.

DROPPING/ADDING AN ONLINE COURSE

DROPPING AN ONLINE COURSE

Students wanting to drop an online course must notify their coordinator of the virtual school. Students under the age of 18 must have parental permission to withdraw from a course. Students dropping all courses after having been enrolled less than one month will receive a bill for \$125 to pay for their share of the software.

ADDING AN ONLINE COURSE

Students wanting to add an online course must notify their coordinator of the CLC. Students may only be enrolled in no more than three courses at one time.

ACCESS TO STUDENT GRADES

SWPRSC CLC students, coordinators and parents (if student is under 18) will access course grades via the Internet by using FuelEd. Each student and parent will be given a personal “log-in” and “password” at the student orientation session.

CREDIT RECOVERY SERVICES

SWPRSC CLCs will offer credit recovery services for any student with student’s parent and attendance high school’s administration permission. Credit Recovery services will allow a high school senior the

ability to add credits virtually in order to graduate. A \$125.00 content access fee will be charged to the student. The course will not be activated until the \$125.00 fee has been paid. Student credit recovery students are subject to all policy and procedures outlined in this handbook.

SKILLS ENHANCEMENT SERVICES

SWPRSC CLCs will offer course access to any adult who already has earned a high school diploma for a \$125.00 course access fee. In addition a \$175.00 teacher facilitation fee each semester. Courses will not be activated until the \$300.00 fee has been paid. Skill enhancement services are designed for any adult wanting to expand their knowledge in any of our courses. Skill enhancement students are subject to all policy and procedures outlined in this handbook.

ENRICHMENT SERVICES

SWPRSC CLCs will offer advanced placement and/or career exploration courses for high school students with parent and student's high school administration permission. \$125.00 course access fee. In addition a \$195.00 teacher facilitation fee each semester. Courses will not be activated until the \$320.00 fee has been paid. Enrichment services students are subject to all policy and procedures outlined in this handbook.

STUDENT DRESS POLICY

A student dress code will be in effect for those students attending the CLC, whether attending on campus or via the Internet by web conference. The following policy will be enforced. Appearance does affect the learning atmosphere of a school. Neatness, decency, and good taste are emphasized as guidelines for acceptable dress. To aid students and parents in determining acceptable school dress, the following guidelines have been developed:

- Shoes are required when attending the CLC.
- Hats, caps, and other forms of headwear are not worn in the building or for class meetings.
- Undergarments will not be exposed.
- Shirts are to be long enough that the midriff does not show.
- All sleeveless apparel must be tasteful. Tops with low-cut necks or large armholes shall not be worn.
- Students are not permitted to wear any items that through picture, word, or inference encourage the use of illegal drugs; are indecent through obscenity, profanity, or slang; are anti-patriotic.
- Personal grooming is to be done in the restrooms.
- Students are not allowed to wear any items that through picture, word, or inference imply gang affiliation.

TECHNOLOGY SUPPORT

It is our goal to provide tech support to our students and parents as soon as possible when problems arise on either end of the connection. When technology problems are encountered please work to determine if the problem is with the Internet provider or the laptop. SWPRSC CLCs cannot help with problems caused by the internal or external access to Internet. Please contact the teacher immediately if the problem is determined to be with a rented CLC laptop. The CLC coordinator will notify the CLC Director if the CLC Coordinator is not able to troubleshoot the problem. If it is not possible to send email due to the technical problem, please call the CLC at 620-225-5239.

TOBACCO/DRUGS/WEAPONS

Tobacco Products

Student possession or use of tobacco products will not be permitted in school buildings. Disciplinary consequences will result for violations of this policy.

Drug Free Schools Policy

The unlawful possession, use, or distribution of illicit drugs and alcohol by students or school employees on school premises or as a part of any school activity is prohibited. This policy is required by the 1989 amendments to the Drug Free Schools and Communities Act P.L. 102-226.

Weapons

A student shall not possess, handle, or transmit any object that can reasonably be considered a weapon on the school grounds or off the school grounds at a school activity, function, or event.

SPECIAL EDUCATION

SWPRSC CLC students with an existing IEP will receive services through our partner school district and the High Plains Educational Coop or Southwest Kansas Area Cooperative District. The student's current IEP will be reviewed upon enrollment to determine how SWPRSC CLC can provide the best services for the student. As with all students enrolling in SWPRSC CLC it is important for all involved to have a clear understanding of the student's needs for success in a virtual learning environment.

ELIGIBILITY FOR STUDENTS ATTENDING VIRTUAL SCHOOLS

(Students whose cohort class has not graduated)

KSHSAA Executive Board Policy Regarding Scholastic Eligibility of Virtual Students. With respect to KSHSAA Scholarship Requirements Rule 13 and Enrollment Rule 15, students may count virtual courses for the purpose of establishing eligibility for all. KSHSAA sponsored activities, provided local USD policy permits dual enrollment agreements with virtual schools.

The following stipulations will apply:

1. Virtual classes must be taken through a virtual school, fully accredited by the Kansas State Department of Education.
2. Students will be eligible at the public school in whose district and attendance area they reside.
3. Virtual students enrolling and establishing eligibility by September 20th must be included in the school's annual KSHSAA classification count.
4. The student must be currently enrolled and attending a minimum of one (1) class at the KSHSAA member public school where they desire eligibility. If the student desires participation in music, debate or speech activities, they must be enrolled and attending in that academic course at the school, if such course is offered and the school requires enrollment for participation.
5. Eligibility for virtual students will be established on a semester basis consistent with traditionally enrolled students. Virtual and traditionally enrolled students are required to pass five units of credit each semester to establish scholastic eligibility. The school is responsible to verify the academic progress of the student with the virtual school administrator prior to submitting the student's name on KSHSAA eligibility forms and rosters.
6. Virtual students must be enrolled in five units of credit (courses) each semester. At the conclusion of the academic semester, they must have completed coursework sufficient to equal a passing grade in each course, consistent with traditionally enrolled students.
7. All students, virtual or traditional, must pass five units of credit in the previous semester to retain eligibility.
8. Like traditionally enrolled students, virtual students must be currently enrolled in five or more courses not previously passed, to establish and retain eligibility each semester.
9. Local school districts retain the authority to approve dual enrollment agreements with virtual schools.

RATIONALE:

It is in the best interest of a virtual student to have daily contact with other students from the school with whom they will be interacting and competing on school teams. The student and the school share an interest in the student being a part of the daily climate and culture of the school.

Kansas State High School Activities Association

PO Box 495, Topeka KS 66601

Phone: 785.273.5329 Fax: 785.271.0236

kshsaa@kshsaa.org

AMERICANS WITH DISABILITIES ACT NOTIFICATION

Notice of Parent and Student Rights under Section 504 of the Rehabilitation Act of 1973 and The Americans with Disabilities Act of 1990. Section 504 of the Rehabilitation Act of 1973, commonly referred to as "Section 504," and the Americans with Disabilities Act of 1990 known as A.D.A, is a statute, which prohibits discrimination and assures equal educational opportunities and benefits to disabled students equal to those provided to the non-disabled.

The following is a description of student and parent rights provided under Section 504. The intent of this notification is to inform you about the school district's responsibilities under the Americans with Disabilities Act and Section 504:

You have the right to...

1. To take part in, and receive benefits from public education programs without discrimination based on a disability.
2. Have the school district advise you as to your rights under federal law.
3. Receive notice with respect to identification, evaluation, or placement.
4. Receive a free, appropriate public education. This includes the right to be educated with other students to the maximum extent appropriate. It also includes the right to have the school make reasonable accommodations to allow your child an equal opportunity to participate in this school and its programs.

NON-DISCRIMINATION STATEMENT

Notice of Nondiscrimination--General Statement

Applicants for admission and employment, student, parents of elementary and secondary school students, employees, sources of referral of applicants for admission and employment and all unions or professional organizations holding collective bargaining or professional agreements with SWPRSC CLC are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, or handicap in admission or access to, or treatment or employment in, its programs and activities. SWPRSC CLC has procedures regarding the referral, evaluation, and placement of individuals with disabilities who are eligible for services under federal law. Grievance and appeals procedures have been adopted by the Board of Directors to provide for the expeditious resolution of complaints regarding individual civil rights. Any person having inquiries concerning SWPRSC CLC compliance with, or complaints under the regulations implementing Title VI, Title IX, Section 504 and the Americans with Disabilities Act is directed to

contact:

Name: Bill Losey

Address: SWPRSC, PO Box 1010, Sublette, KS, 67877

Phone: (620) 353-4582

Mr. Losey has been designated by SWPRSC to coordinate the CLCs efforts to comply with the above-mentioned regulations. The coordinator may also be contacted for the existence and location of services, activities and facilities that are accessible to the disabled. Any person may also contact the Region 7 Office for Civil Rights, 10220 N. Executive Hills Blvd., 8th Floor, Kansas City, Mo., 64153-1367, (Telephone (816) 891-8026) regarding the institution's compliance with regulations implementing Title IX, Title VI, Section 504 and the Americans with Disabilities Act. Note: As a means of serving those with a disability the district will provide an audio or large print version of official SWPRSC CLC publications. For additional information, contact the Kansas Relay Center 1-800-766-3777. An Equal employment/Educational Opportunity Agency.

If you believe you have been discriminated against on the basis of disability or gender, you may make a claim that your rights have been denied; this claim or grievance may be filed with Mr. Bill Losey.

Address: SWPRSC, PO Box 1010, Sublette, KS, 67877

Phone: (620) 353-4582

Once you have filed your grievance you will be asked to meet with those persons who would be involved in correcting the policies, practices, or programs that you believe are discriminatory. If there is agreement that you were discriminated against, corrective action will be taken to restore your rights. If there is not agreement, you may appeal the grievance to a person with higher authority. You may also file a complaint of illegal discrimination with the Office for Civil Rights of the Department of Education, Washington, D.C., at the same time you file the grievance, during or after use of the grievance process, or without using the grievance process at all. If you file your complaint with the Office for Civil Rights, you must file it in writing no later than 180 days after the occurrence of the possible discrimination. In preparing your grievance you should give thought to the following:

The exact nature of the grievance--how you think you have been discriminated against, and any persons you believe may be responsible, The date, time and place of the grievance, The names of witnesses or persons, who have knowledge about the grievance, The actions that could be taken to correct the grievance.

If you wish to discuss your rights under the ADA/Section 504/Title IX, to obtain a copy of the full ADA/504/Title IX grievance procedures, or to obtain help in filing a grievance, contact Mr. Bill Losey, Address: SWPRSC, PO Box 1010, Sublette, KS, 67877

Phone: (620) 353-4582

SWPRSC CLC STUDENT CONTRACT

As a student enrolled in SWPRSC CLC, I agree to the following terms and conditions of enrollment:

1. I understand it is my responsibility to promote academic integrity, and hereby promise to complete my own schoolwork using my own effort and abilities. I will not provide unethical academic assistance to other students, nor will I accept unethical academic assistance from anyone else while enrolled as a student of SWPRSC CLC. I understand that any violation of academic integrity will result in disciplinary action by the school administration, and may be grounds for expulsion from the school.
2. I understand that if I choose to use a SWPRSC CLC computer for my studies, I am responsible for all damages that occur while the computer is checked out to me.
3. I agree to complete all assignments and projects assigned for each of my classes, and will adhere to the posted due dates. Furthermore, I will participate in and complete each course listed on my Individual Learning Plan.
4. I understand that I must attend school online before, on and after September 20st as part of the mandatory count days for Kansas schools. And I agree to complete the Academic Activity Log for each of the required days and submit them to the SWPRSC CLC office at the time specified at orientation.
5. I understand that as a student of SWPRSC CLC, I may be required to take the Kansas State Assessments on specified days at a partnering school district in Spring of 2016.
6. I promise to answer email, text or phone messages from my teacher or the school within 24 hours. I will adhere to the expectations of my teachers in terms of communicating with each of them through web conferences and email.
7. I agree to abide by the policies listed in the SWPRSC CLC Student Handbook.
8. I understand that failure to abide by the components of this Student Contract will result in my being placed on academic probation for the next semester, and may result in suspension or expulsion from SWPRSC CLC.

SWPRSC CLC Technology Acceptable Use Policy:

1.) Acceptable Use: Informal rules of behavior have evolved for the use of technology and communication of the Internet and other online services. All users of SWPRSC CLC computers and networks are expected to abide by the generally accepted rule of technology usage and etiquette. Collectively, they help to identify a level of acceptable use of the technology in SWPRSC CLC.

2.) State Law and Local Policy: Violations of the policies and procedures of SWPRSC CLC and/or Kansas Law concerning the use of technology will result in disciplinary action.

3.) Penalties: Any user violating these provisions, state, and/or local policies, applicable state and federal laws or posted classroom and district rules is subject to loss of technology privileges and any other district disciplinary options, including criminal prosecution. School and district administrators will make the final determination as to what constitutes unacceptable use and their decision is final.

4.) The following levels of punishment may be enforced by the administration. While the levels may be implemented in order, nothing prevents the administration from selecting any step depending on the facts and the severity of the violation.

Level 1: A student willfully violating the Acceptable Use Policy of SWPRSC CLC may lose the use of the SWPRSC laptop for a number of days decided by District Administration.

Level 2: A student who, after a Level 1 loss of privileges, continues to engage in serious or persistent misbehavior by violating the district's previously communicated written standards of conduct may lose the use of the SWPRSC CLC Laptop for the remainder of the school year or remaining school years and may be recommended for suspension.

Level 3: A student who engages in conduct on the Internet that contains the elements of the offense of criminal mischief, as defined by state and federal law could be expelled.

Rules for Technology and Internet Use – SWPRSC CLC

1. Never share your passwords. You are accountable for all access to websites, computers, technology for which you are assigned a school password.

2. Treat all technology with respect. Do not vandalize any technology equipment. Deliberate attempts to degrade the USD 443 network, local networks or to disrupt system performance will result in disciplinary action.

3. Obey rules of copyright. (Do not copy and paste information into documents and submit that work as your original thoughts and ideas). Include a bibliography to document the source of any information you use. If you need help with copyright please contact your teacher. (For more information see page 7 Student Handbook – Cheating/Plagiarism.)

4. Avoid any technology activity, which is illegal or involves inappropriate language, pictures, or graphics. E-mail and all other forms of electronic communication are to be used in a responsible manner. Students may not use vulgar, derogatory, or obscene language.

5. Do not give out any personal information, anonymous or false information on the Internet.

6. Class work is always the priority for school issued computers. Students who are declared absent because of not completing work will be required to return in the school issued laptop.
7. Printing to school printers is limited to class work only.
8. Students may not engage in personal attacks or harassment of others, and may not post information about other students or teachers online without their permission.
9. Installation of peer-to-peer file-sharing programs is strictly forbidden. (Ex. LimeWire) Using iTunes or similar programs to share music is also forbidden.
10. I understand that failure to abide by the components of this Student Contract will result in my being placed on academic probation for the next semester, and may result in suspension or expulsion from SWPRSC CLC.

Any violation of these rules will result in disciplinary action.

My signature below indicates that I understand the terms of this student contract and its policies concerning academic integrity, attendance, and technology usage as written above, and accept responsibility for adhering to this agreement.

Signature of Student: _____ Date: _____

SWPRSC CLC PARENT CONTRACT (For students age 17 and under)

As a parent of a child who is enrolling in SWPRSC CLC, I agree to the terms and conditions of the Student Contract, and I have read and understand the following Parent Contract:

1. I understand the importance of supporting my child's effort to maintain academic integrity in regards to completing assignments, projects, papers, and exams online. I will not provide unethical academic assistance to my child, but will provide learning support by monitoring his or her online efforts to complete assignments, projects, papers, and exams in an honest and ethical manner. I understand that any violation of academic integrity will result in disciplinary action by the school administration, and may be grounds for suspension or expulsion from the school.
2. I understand that our family must identify a person of majority age who will be my student's Education Coach while my student is enrolled in SWPRSC Virtual School. The Education Coach is responsible for checking student work each day, answering simple questions, verifying that the student has replied to any contact from the teacher or from the school and ensuring that the student is working each day.
3. I understand that it is my responsibility to provide and pay an Internet Service Provider (ISP) for a connection to the Internet for access to online lessons, email and web conferences. I also understand that a DSL or faster connection speed is required to be able to use the video component of web conferencing.
4. I understand that the school is not responsible or able to filter content streaming through my home Internet connection.
5. I understand that I must maintain an email address for school communication and that my student(s) must also have email accounts provided by my Internet Service Provider.
6. I agree to pay the computer/administrative fee of \$50 prior to the start of the new school year, and also agree to pay the deductible on the policy should the computer assigned to my student break, become lost, or sustain damage while in our possession. (See attachment titled "Repair Costs.")
7. I know that I am liable for the cost of replacement (including repair) for willfully damaged, lost, or destroyed books, computers, software, or other school property issued to me by SWPRSC CLC.
8. I understand that I must supervise my student's work on the set "count days"; that I will document the time my student spends online and off-line; and will sign, date and return the Student Activity Log within the time specified at enrollment. (Students whose Student Activity Logs have not been correctly filled out, signed, dated and returned by the final date will be withdrawn from SWPRSC CLC.)

9. I understand it is my responsibility to provide support needed to allow the student to successfully complete the mandatory workdays count days prior to, on, and following September 20th as well as the required state assessment and semester testing that may require travel during the school year. (The dates for assessments and count days are noted on the SWPRSC CLC Student calendar.)

10. I will read and reply to contact (email, text, phone calls) from the school within 24 hours of receipt. I will read all announcements/calendar items and remain up-to-date with events and activities that my child has the opportunity to participate in.

11. I understand it is my responsibility to notify the school immediately in case of any problem with email, logging onto the network, accessing the curriculum, or attending web conferences.

12. I understand that personal software cannot be loaded onto the school's computer without prior consent of the SWPRSC CLC administration.

My signature below indicates that I have read and understand the Student Contract, the Technology Use Policy, and the Parent Contract as written above, and accept responsibility for adhering to them.

Signature of Parent: _____ Date: _____