

Graham County Learning Center Student Handbook 2010-2011

This information is designed to answer most of the questions you might have about the Graham Learning Center.

General Information

The requirements of this program are:

1. Your full commitment
2. Good attendance
3. Appropriate behavior (dress, speech and behavior)
4. Cooperation with other students and instructors

The Graham County Learning Center has a high expectation level for all students in the program and we will assist you in reaching your goal as quickly as possible.

You are being given the opportunity for an excellent education that is being delivered in a non-traditional format. Due to the fact that we are dealing with a smaller number of students in comparison with public school systems, we will attempt different ways of working with students who did not find success in the past.

Location: **215 West Main, Hill City**

Eligibility For Enrollment

To be eligible, it is preferred that you be 18 years or older and/or your class has already graduated. The Graham County Learning Center has an open enrollment. We accept students from neighboring counties.

Graduation Requirements

Hill City High School requires that students pass 24 credits to graduate. All previous transcripts will be reviewed and you will be credited with courses already taken. At the completion of your required credits you will receive a Hill City High School diploma. Upon graduation, we will set up a reception at your discretion. Graduates from the Learning Center will not participate in Hill City High School's commencement ceremonies.

Transportation

Neither the Graham County Learning Center nor the sponsoring district is responsible for providing transportation for our students.

Day Care

No day care is available or provided. Children are not allowed in the classroom.

Attendance/Goals & Virtual Working

Attendance is extremely important in this type of program, as it is nearly impossible for you to work on your lessons when you are not present in the classroom or working on your lessons from home.

Students who are eligible for taking classes through the virtual program are expected to maintain contact with instructor on a regular basis. In addition, students will be asked to outline and implement goals toward achieving his/her diploma.

Grades

Grades in most of your classes will be indicated by your performance on the computerized tests included in the software as well as any offline required coursework. All grades will be figured and recorded as based on Hill City High School's grading scale, listed below. Grades will be assessed after an average of post-test scores is figured.

Hill City High School	
Grading Scale	
A+	100%
A	94-99
A-	93-90
B+	87-89
B	84-86
B-	80-83
C+	77-79
C	74-76
C-	70-73
D+	67-69
D	64-66
D-	60-63
Failing - below 60%	

Classroom Behavior

Cooperative learning and peer tutoring are encouraged at the Graham County Learning Center. Out of respect for other students, please keep the noise levels to a minimum.

We also ask that you keep the computer area clean and free of any damage. If you notice a problem in the computer area when you come to the class, please let the instructor know immediately.

Each student will be required to sign an internet acceptable use policy.

Classroom Guidelines

General Classroom rules will require that students:

1. Students shall not knowingly possess, handle or transmit any object that can reasonably be considered a weapon at the Learning Center. Weapons of any kind are not allowed in vehicles located outside of the Learning Center.
2. Follow the classroom procedures expected by your teacher.
3. Respect the rights and property of staff, students and the Learning Center.
4. Drugs and alcohol are not permitted on school property. Smoking is not permitted inside the building or in front of the building. A designated smoking area will be established on the south side of the building.

5. , Graham County Learning Center is not responsible for valuables or money brought to the site.
6. The telephone is only for emergencies.
7. Shirts or other attire displaying references to alcohol, drugs, tobacco and profanity or having sexual connotations will not be allowed in the Graham County Learning Center.
8. Profanity will not be tolerated.

Disciplinary Guidelines

Since your participation is voluntary and the Graham County Learning Center exists to serve students in need of a high school education, certain inappropriate behaviors will not be tolerated. The Graham County Learning Center does not have to follow compulsory education guidelines for attendance. The staff reserves the right to take necessary action to ensure the safety of students and instructors.

These behaviors could result in complete expulsion from the Graham County Learning Center:

1. Committing or threatening physical harm
2. Destroying or damaging property
3. Abusing internet privileges
4. Refusing to work
5. Engaging in behavior that prevents others from working
6. An inappropriate behavior which results in police action
7. Fighting
8. Drug or alcohol use
9. Any illegal activity on school property
10. Chronic behavior problems
11. Bringing weapons on Learning Center property
12. Harassment of employees or students of the Learning Center
13. Cheating or plagiarism